

PUMPELLY HOUSE ESTATE

Event Request

Contact Information

Name(s)

Address

City, State, Zip Code

Primary Phone

Secondary Phone

Email

Event Details

Requested Event Date	
Requested Event Start Time Reservations are time blocks of 2, 3, 4 and 5 hours	
Requested Event Conclusion Time Sunday-Thursday events must end by 8:30pm Friday events must end by 9:00pm Saturday events must end by 9:30pm	

Event Type

- | | | | |
|--|---|--|--|
| <input type="checkbox"/> Wedding Reception | <input type="checkbox"/> Concert | <input type="checkbox"/> Holiday Party | <input type="checkbox"/> Business Meeting |
| <input type="checkbox"/> Ceremony | <input type="checkbox"/> Craft Sales/Open House | <input type="checkbox"/> Memorial Socials | <input type="checkbox"/> Business Retreat |
| <input type="checkbox"/> Rehearsal Dinner | <input type="checkbox"/> Engagement Party | <input type="checkbox"/> Private Breakfast | <input type="checkbox"/> Work Shop |
| <input type="checkbox"/> Bridal Shower | <input type="checkbox"/> Family Reunion/Retreat | <input type="checkbox"/> Private Lunch | <input type="checkbox"/> Board Meetings |
| <input type="checkbox"/> Baby Shower | <input type="checkbox"/> Fashion Show | <input type="checkbox"/> Private Dinner | <input type="checkbox"/> Informational Meeting |
| <input type="checkbox"/> Anniversary Party | <input type="checkbox"/> Fundraiser | <input type="checkbox"/> Private Tea | <input type="checkbox"/> Educational Meeting |
| <input type="checkbox"/> Birthday Party | <input type="checkbox"/> Graduation Party | <input type="checkbox"/> Retirement Party | <input type="checkbox"/> Other: |

Number of People

- 1-12 people
 13-40 people
 41-70 people
 71-120 people
 121-240 people

Location

- | | |
|---|---------------------------------|
| <input type="checkbox"/> Pumpelly House (unaccessible) | <input type="checkbox"/> Garden |
| <input type="checkbox"/> Carriage House/Riverside Deck (accessible) | <input type="checkbox"/> Arbor |
| <input type="checkbox"/> Riverside Deck | <input type="checkbox"/> Other |

PUMPELLY HOUSE ESTATE

Budget

\$ _____

Catering

Hors d'oeuvres

Stations

Buffet

Preferred Outside Caterer

Beverage

Open Bar: Beer, Wine, Liquor, Non-Alcoholic

Beer, Wine & Non-Alcoholic Bar with Cash Liquor

Non-Alcoholic Bar with Cash Beer, Wine & Liquor

"Dry" Event (no alcohol)

Additional Information

If there is additional event information, please let us know below.

I understand that Pumpelly House Estate offers one event per day and therefore, I understand that reservations are on a first come basis.

Pumpelly House Estate will notify the above person as to whether event date is available within 1-3 business days of receipt of Event Request Form.

Submit Event Request Form to:

Address:
Pumpelly House Estate
44 Front Street
Owego, NY 13827

OR

Email:
Request@PumpellyEstate.com

Signature _____

Date: _____